

TOWN OF MOULTONBOROUGH
Joint Loss Prevention Committee
P.O. Box 139, 6 Holland Street
Moultonborough, NH 03254
(603) 476-2347

Present: W. Andy Daigneau, Hwy – Chairman, Jeri King, VNS, Francis Horne, Waste Mgt.
Judy Knowles, Library, Peter Beede Sr. , Highway Dept., Hilary Bride, Recreation -
Vice Chair

MEETING DATE: Tuesday, May 19, 2009 at 8:30 am a.m., at Town Hall.

1. Call to Order at 8:45 am Motion by Hilary Bride, Second by Jeri King
2. Acceptance of Minutes Date: March 17, 2009
Motion by Hilary Bride, Second by Jeri King
Corrections / Clarifications: None
3. Report of Incidents:
 - a. Time Loss: None
 - b. Other reportable incidents: Sprained Ankle (Fire Dept)
4. Review of training: April 30, 2009
 - i. Conduct of employees during training unacceptable
 1. Complain about no lunch
 - ii. Need to inform employees of purpose of JLMC, Safety not Entertainment
 - iii. Ergonomics: Assessment of workplace by Supervisors
 - iv. Vest training was very good and informativeFall training topic tabled until August meeting
5. Inspections

Andy has new forms just about ready for review by committee – Meeting June 9 at 8:30 am at Town Hall to review forms, Andy to have Draft forms out before meeting to all members for comment.
6. Training
 - a. Types of training – Fall Training tabled till August meeting
 - b. JLMC Training- Budget request to Selectmen by JLMC Chair
7. Other Business
 - a. With the retirement of Francis Horne there is a need for Department Heads on the JLMC.

- b. Andy thanked Francis for his 20 years of service to the Town and involvement on the JLMC since its inception.
- c. Question was raised about the Towns Policy on Smoking in Town vehicles
 - 1. It was noted that 2nd hand smoke is harmful
 - 2. It is a safety concern
 - 3. It does not look professional

It was discussed that Andy will look in to this with Carter and bring information back to committee in August.

8. Date of Next Meeting

Date: June 9, 2009

Time: 8:30 am

Location: Town Hall

To discuss Inspection forms

Date: August 18, 2009

Time: 8:30 am

Location: Town Hall

9. Adjournment

Motion by Hilary Bride, Second by Andy Daigneau Time 9:45 am